



Specialty Add/Delete Request

This form is required for students who wish to either add, or delete a specialty from their academic plan. To initiate the request, the student should first consult with their Academic Advisor regarding the change and potential implications to their academic plan. The student will then need to complete the form and obtain the required signature from his/her Academic Advisor. The form should then be forwarded to the MSN Program Office:

MSN Program Office

DUMC 3322

Durham, NC 27710

Fax: 919-660-9243

Email: SON-MSN@dm.duke.edu

The MSN Program Office will schedule a brief interview for the student and the Specialty Lead Faculty. The Specialty Lead Faculty will then need to indicate if they approve the request, or not. The form should then be forwarded back to the MSN Program Office for processing. Forms submitted without the required signatures from the Academic Advisor, Specialty Lead Faculty and Program Director will not be processed.



Specialty Add/Delete Request

Section 1: Student Information

Student Name: _____ Duke Unique ID: _____

Major: _____ Specialty: _____

Section 2: Requested Action

Add:

- Cardiology
- Endocrinology
- HIV/AIDS
- Oncology
- Orthopedics
- Pediatric Mental Health

Delete:

- Cardiology
- Endocrinology
- HIV/AIDS
- Oncology
- Orthopedics
- Pediatric Mental Health

Proposed New Graduation Date: _____
(if applicable)

Student Acknowledgement:

By signing below, I fully understand the requirements for earning the specialty at the Duke University School of Nursing, and understand that changes in my program(s) of student may affect my future schedule planning and duration of study. I also understand that this specialty will not be reflected on my degree, but completion will be documented on my transcript.

Student Signature: _____ Date: _____

Section 3: Faculty Endorsements

Approved: Yes No

Academic Advisor: _____ Signature: _____ Date: _____

Specialty Lead Faculty: _____ Signature: _____ Date: _____

MSN Program Director: _____ Signature: _____ Date: _____