

Duke University School of Nursing
Job Description: Vice Dean for Research
Last Updated: March 3, 2022

General Purpose: The Vice Dean for Research (VDR) provides leadership and has primary responsibility for shaping the vision for the Duke University School of Nursing's (DUSON) research and scholarly activities. The VDR leads the development and evaluation of research and scholarly activities at the school, including the oversight and direction of the Center for Nursing Research and Translational Science. The VDR supports the development and conduct of a scholarly agenda among practicing nurses within the Duke University Hospital in close collaboration with the Duke University Health System (DUHS) leadership. The VDR, acting in collaboration with the dean of the school, represents the school within DUHS, Duke University and in the outside community on matters related to research and scholarly activities as well as cultivating partnerships and opportunities for convergence on large-scale solutions to societal and health challenges. As a member of DUSON's Dean's Advisory Committee, the VDR works closely with the other school leaders to provide coordinated leadership and the integration of research and scholarship within DUSON to facilitate both faculty and student research. The VDR provides leadership to further advance the national and global reputation for the contributions to nursing and health care by the DUSON research community.

Essential Duties

The Vice Dean for Research provides leadership for the School of Nursing's research and scholarly activities develops an annual plan for the advancement of research and scholarly activities within the School of Nursing.

- Prepares the annual budgets, business plans to help align vision and resources.
- Develops strategic plans to enhance reputation, and the determination of necessary structures to support research scholarship.
- Advances research and scholarship through a robust faculty development and mentorship program.
- Oversees and coordinates the development of large-scale center and doctoral training grants for the overall school.
- Organizes DUSON resources in support of research and scholarship to provide efficient and effective assistance to faculty in their development of research plans, grants, Institutional Review Board (IRB) materials, manuscripts and other scholarly activities.
- Supervises the Assistant Dean for Research Development, a senior operational leader for research strategic initiatives within the CNR who oversees the day-to-day administrative and operational functions of the CNR
- Oversees an administrative unit, a clinical research unit – nursing (CRU), working with the CRU Director and Research Quality Officers to ensure compliance of each research study with Duke University and other regulatory requirements
- Serves as the DUSON liaison to the larger academic and health care community to facilitate the school's vision for nursing research.
- Partners with the director of the Nursing Research Council for DUHS to advance nursing research and facilitate the implementation of studies.

- Advances DUSON's global vision for research partnerships through collaboration with the Associate Dean for Global and Community Affairs in the implementation of objectives to increase the school's global research portfolio.
- Serves as a connector to resources and partnerships to promote research collaborations; actively encourage linkages, connections and partnership opportunities across the Duke community; structures opportunities to support collaborations and partnerships.
- Develops a visible presence, networking opportunities, strategic relationships, partnerships and interdisciplinary collaborations within DUSON, Duke Health, DUHS, and the University; at the National Institutes of Health (NIH); and with strategic community partners.
- Generates resources to advance research and scholarship. Seeks funding opportunities internally, across Duke University, and externally.
- Diversifies DUSON's research funding to reflect increased funding from different funding sources.
- Secures external funding to support their research program.

Qualifications: The ideal candidate will be an outstanding scientist, educator and leader with the intellectual stature, experience and vision required to ensure the success of the School of Nursing and the achievement of the research mission. Desirable candidates will have an academic career with a distinguished research record. The ideal candidate will be an imaginative and creative individual who thrives in a collaborative environment with high expectations and standards. The candidate should have exemplary communication skills, demonstrated leadership and managerial abilities, outstanding scholarly accomplishments and successful experience facilitating the research and career development of other scientists.

Qualified candidates will:

- Be doctorally prepared from a research-focused doctoral program.
- Be eligible for appointment in the senior ranks of a tenured position at Duke University.
- Have a nursing and/or health-related program of research.
- Strong track record in the development of mentoring programs with demonstrated outcomes.
- Have a history of progressive leadership responsibility in research administration.
- Have a history of extensive prior external funding and scholarship that has had significant impact on the field.
- Have experience developing center grants.
- Be committed to an ongoing program of externally funded research.
- Have a demonstrated commitment to diversity and inclusion.

This position is responsible to the Dean, School of Nursing.