

Job Description: Director, Center for Nursing Discovery Simulation Center

Summary

The Center for Nursing Discovery (CND) Director is a visionary leader who will oversee all educational and operational aspects of the CND. The key candidate will also maintain a faculty appointment at the level of Assistant Professor or higher, with teaching responsibilities. The administrative faculty position requires 50% effort as CND Director and 50% faculty and scholarly support effort within DUSON. The CND Director will oversee the student clinical skills, patient simulation and physical assessment labs, and CND budget and resources.

Responsibilities include the following:

- Ensure high quality simulation-based education activities in the CND. Collaborate with academic programs to optimize use of CND resources to achieve course/clinical objectives.
- Ensure CND Society for Simulation accreditation standards are maintained.
- Lead simulation-based scholarship and research activities for the CND including grant submissions, manuscript development and generation of evidence related to simulation based education.
- Collaborate with IPEC Director and Assistant Directors for design of interprofessional experiences for all DUSON learners.
- Serve as a liaison with the Duke Health System through active involvement in DANCE to support synergy with academic and clinical initiatives.
- Partner with the Director of the Health Innovations Lab to encourage creativity and entrepreneurship in improving patient care.
- Collaborate with information technology department to optimize utilization of technology in CND. Coordinate installation of new equipment/software/technology to be fully compliant with DUSON, Health System and University requirements. Includes processes for negotiating contracts, securing bids, and preparing RFPs for specific projects.
- Conduct periodic analysis of existing resources and evaluate trends to determine future space, equipment, and human resource needs.
- Develop and evaluate policies and procedures to (1) monitor compliance to ensure student/faculty safety in the labs; (2) establish scheduling procedures to promote equal access to CND resources; and (3) allocation of resources including staff, supplies and durable equipment.
- Serve as a simulation mentor and educator, promoting collaboration, and team teaching.
- Maintain professional growth and development through seminars, workshops, and professional affiliations to keep informed of latest trends in field of simulation. Publish and present simulation activities at national and international conferences.
- Supervise CND staff to ensure delivery of services as outlined by faculty requests including scheduling, approving time off, reviewing workloads, and conducting performance appraisals.
- Conduct operational analysis, benchmarking and workflow re- engineering to proactively create strategies to ensure efficient, cost- effective utilization of CND resources with internal and external stakeholders.
- Collaborate with regional, national and international users to advance the use of simulation in healthcare education.
- Promote the interests of the Simulation Center through participation in public relations events and tours

Required Qualifications at this Level

Education/Training: A Doctoral degree is required. Appointment at Assistant Professor level or higher. Licensure as a registered nurse in the state of NC is required. The individual must meet the NC BON 318 regulatory requirements within six months of hire.

Experience: Work performed requires at least five years of simulation experience, demonstrated scholarship and knowledge of the use of technology in learning/teaching. Previous teaching experience and experience with learning/teaching outcomes evaluation is required. Designation as a CHSE is highly preferred.
