

Request for Transfer of Graduate Credits

A maximum of six (6) units of graduate credit may be transferred for graduate courses completed at other accredited institutions (or in other graduate programs at Duke). Transfer credit will be given only for academic work completed within five years prior to matriculation at Duke. Such units are transferable only if the student has received a grade of B (3.0 on a 4.0 scale or its equivalent) and after the student has earned a minimum of six (6) units of graduate credit at Duke University School of Nursing.

A student wishing to transfer course work must make a written request to his/her academic advisor, and must provide a transcript and a syllabus or other description of the course he/she wishes to have considered for transfer credit. In the case of core or specialty courses, review of course(s) should be completed by the faculty member teaching the course; in the case of electives review of a course should be completed by the academic advisor. Following review of the course(s), a recommendation regarding transfer of credit is made by the appropriate faculty member to the Program Chair.

Special Information Regarding the Accelerated Bachelor of Nursing Program:

All 200 level nursing courses, N330 (Pathophysiology) and N502(Health Promotion and Disease Prevention) must be taken at the Duke University School of Nursing. Some ABSN student may have a graduate degree and can discuss with their advisors whether any of their graduate courses are equivalent to those required by the ABSN program. If so, they may be granted transfer credit up to a maximum of six (6) units of graduate credit and must replace the transferred course with a course of similar credit hours at DUSON.

Applicability of Duke ABSN Students' Graduate Credits to the MSN Program:

A Duke University School of Nursing ABSN graduate who is admitted to a Duke School of Nursing MSN program will have the 15 graduate credits completed during the ABSN program applied to his or her MSN program. Depending on the MSN specialty, these credits **may or may not** be applicable to the specialty's requirements.

Student Name _____ Duke Unique ID Number _____
Program ABSN MSN Certificate DNP

Student has completed 6 DUSON graduate credits? Yes No

Student wishes to substitute this course for a requirement of their degree.

DUSON course: _____

Student wishes to add this course as an elective.

Course to transfer:

Number: _____ Title: _____ Credits: _____

Institution: _____ Date Complete: _____ Grade: _____

Approved Not Approved

Comments:

Advisor Approval re MAT plan: _____ Date: _____

Course Faculty Review of Syllabus: _____ Date: _____

Program Chair: _____ Date: _____

Date letter sent to Registrar's Office: _____