### HOW TO REGISTER FOR A DUKE ONELINK ACCOUNT

- 1. Go to https://ja.dh.duke.edu/.
- 2. Click on "Login" in the upper right hand corner of the page.

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IMPORTA	NT ANNO	DUNCE	MENT				

3. At the login page under Login with OneLink click on "OneLink help."

Duke Log In	
You are on the correct Duke login page if the above begins with: $ht_{\rm c}$	ps://shib.oit.duke.edu.
NetID Current students, faculty, staff, sponsored guests	OneLink All other visitors (is this you?)
- Log in with NetID	+ Log in with OneLink
NetID	OneLink help 🛛

4. On the Duke OneLink page click on "Register."



Having trouble accessing a OneLink-supported service? We recommend th

- 5. To register, complete all fields:
  - a. Legal First/Given Name
  - b. Middle Name
  - c. Legal Last/Family Name
  - d. Email (be sure to use the same email that you used to register for a course)
  - e. Birth Date

- f. Have you ever been staff, faculty, an affiliate or a student at Duke?
- 6. Click "Submit"

REGISTER	ACCOUNT LOOKUP	ABOUT	HELP
Register to	) Use OneLink		
Enter your details	below to request an inv	itation email. Al	l fields are require
Legal First/Given	Name		
Middle Name			
Legal Last/Family	Name		
Email			
Birth Date			
	D YYYY		
Have you ever be O Yes O No O I'm Not Sure	en staff, faculty, an affilia	ate, or a student	t at Duke?

- 7. You will receive an email to the email address that you provided when registering for a OneLink account.
- 8. In the email, click on the link to complete your Duke OneLink registration.
- 9. The link will direct you to the following page to confirm your registration.

#### Register for Duke OneLink

Hello, Brandie! You have already registered the following: Facebook (1 account)

Register with an external account	Create a new username All fields are required.
G Register with Google	
Register with LinkedIn	Password
Register with Yahoo	Confirm Password
This option allows you to log in to Duke services with an external account. Duke will only store an account name so we can recognize you in the future.	Security Question Choose One
	Answer
	Answer

- 10. You can register with one of the external social media accounts:
  - a. Facebook (login with Facebook username/password)
  - b. Gmail (login with Gmail username/password)
  - c. LinkedIn (login with LinkedIn username/password)
  - d. Yahoo (login with Yahoo username/password)

#### Register for Duke OneLink

Hello, Brandie! You have already registered the following: Facebook (1

Reg	ster with an external account
f	Register with Facebook
G	Register with Google
in	Register with LinkedIn
Y!	Register with Yahoo
This or externa so we	ption allows you to log in to Duke services with an al account. Duke will only store an account name can recognize you in the future.

11. <u>OR</u> you can create a new username and password. Once you have created a username, password, and created your security question/answer, click on "Register with OneLink ID."

Create a new username
Password
Confirm Descured
Security Question Choose One
Answer
Register with OneLink ID >

12. Once you have registered your Duke OneLink account, you will be directed to the confirmation page, click on "Register with this account."

## **Confirm Your Account**

You have logged in to a Facebook account with the following information:

Email address: brandielee75@yahoo.com Name: Brandie Jones

Please confirm whether this is the account you would like to register.

Log out of Facebook and start over $ imes$	Register with this account >	
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13. Once you have registered your account, you will be directed to the following page.

# You're all set!

You have successfully registered. Your registered account is:

Facebook: 1 account



We've sent a confirmation to brandie.jones@duke.edu.

- 14. You will receive another email confirming your registration.
- 15. Go back to https://ja.dh.duke.edu/.
- 16. Click on "Login" in the upper right hand corner of the page.
- 17. Click on "Login with OneLink."



18. Login to Ethos with one of the social media accounts provided (Facebook, LinkedIn, Gmail,Yahoo) <u>OR</u> with the new username/password that you created in order to generate your account in the system.

#### OneLink

All other visitors (is this you?)

<b>-</b> Lo	og in with OneLink
OneLi	nk ID
Jones	5021
Passw	vord
•••••	•••••
	Forgot your ID or password? 🛛
	Log In
	- OR -
Onel	ink-Registered Social Media
Forgot	if you've registered? 🔼
f	Log In with Facebook
G	Log in with Google
in	Log In with LinkedIn
Y!	Log In with Yahoo