



Duke Days: Next Steps

Thank you for attending Duke Days. The following information details the enrollment requirements.

Application Process

Each application pool receives anywhere between 300 and 450 applications for each enrollment term. As highly competitive candidate, your application made the top of the list. We are looking forward to showing you all that Duke University School of Nursing has to offer.

Next steps

Admissions and Wait list offers will be made in late July/early August 2017. A response to an offer of admission is required by the date provided in the admission letter. To officially respond, you must submit the \$500.00 non-refundable tuition deposit by electronic check. Failure to submit your enrollment deposit will result in the forfeiture of your spot in the upcoming class.

Contact Information:

Nora Harrington, ABSN Admissions Officer
307 Trent Drive, Box 102400
Durham, NC 27710
Nora.Harrington@duke.edu
Toll free: 877-415-3853
FAX: 919-668-4693

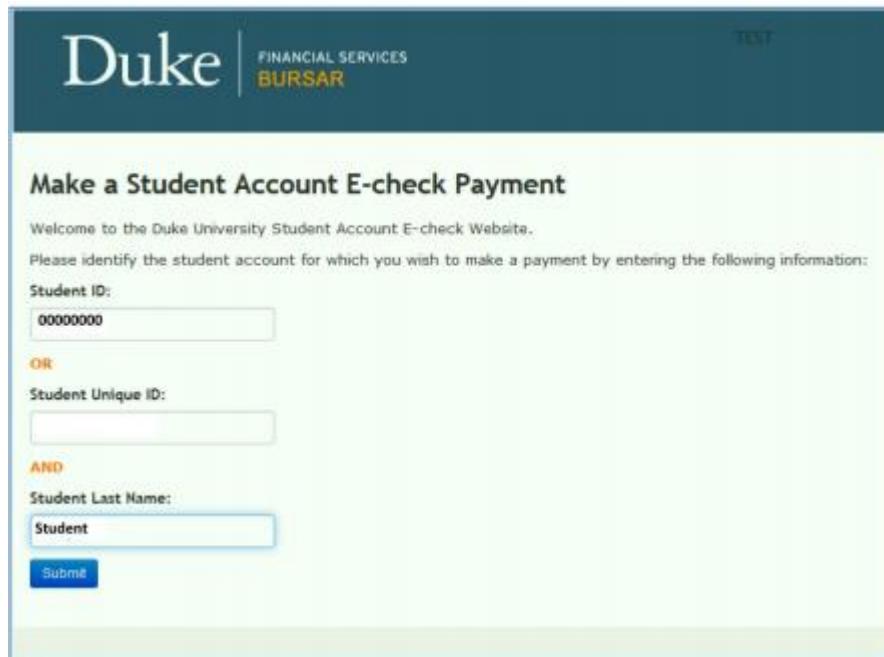


Advance Deposit Payment Instructions: e-Check

E-check is a fast and convenient method for paying your advance deposit. Navigate to bursar.duke.edu, and click the DukePay icon



Clicking the DukePay leads to a screen where you will enter your Student Unique ID that is found on your decision letter and your last name.

A screenshot of a web page titled "Make a Student Account E-check Payment". The page is part of the "Duke FINANCIAL SERVICES BURSAR" website. It has a "TEST" watermark in the top right corner. The form asks for either a "Student ID" (input field containing "00000000") or a "Student Unique ID" (input field). Below these, there is a "Student Last Name" field containing "Student" and a "Submit" button. The word "OR" is in orange, and "AND" is in orange, both in caps.

A correct Unique ID/name combination will bring you to a screen that allows an amount to be entered, and a selection of “Student Account Payment” or “Nonrefundable Advance Deposit”. Please enter the required amount for your program, which is found on your decision letter and select **“Nonrefundable Advance Deposit”**. You will then be able to select your admit term from a list provided.

***If you are an existing Duke student please click the DukePay icon found in the ‘bills’ section of ACES, select the Advance Deposit and corresponding term of admit.**

To make an e-check payment for the account of **Duke Student**, please enter the payment amount and click "submit" to continue the payment process. Note: E-check payments returned for non-sufficient funds are subject to a \$25.00 Duke University returned check charge in addition to any penalties assessed by your financial institution.

(Students - you may view your recent bills and up-to-date account activity by visiting the ACES website.)

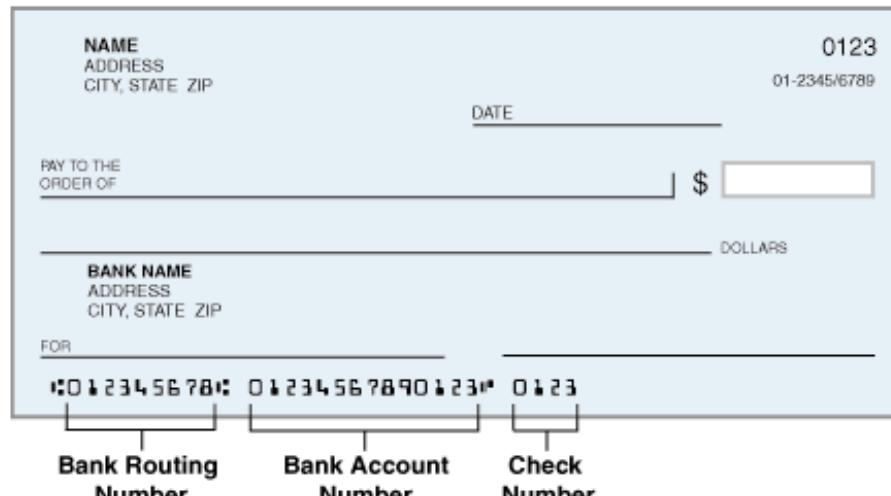
0.00 Student Account Payment
 Nonrefundable Advance Deposit Select Admit Term ▾

Duke University Bursar's Office
(919)684-3531
bursar@duke.edu

Please proceed to fill in your billing and payment information including the routing and account number, which can be found at the bottom of your check. (see example below)

Check Information

The bank account number, routing number, and check number are printed on the bottom of your check as shown.



Note: On some checks, the check number is printed in front of the account number.

Billing Information

* Required field

First Name *	Duke
Last Name *	Student
Address *	324 Blackwell ST
City *	Durham
Country *	United States of America
State/Province	North Carolina
Zip/Postal Code *	27701
Email *	DukeStudent@duke.edu

Your Order

Total amount

\$100.00

Payment Details

Routing Number *	000000000
Account Number *	0000000000000000
Account Type *	Checking

[Cancel](#)

[Next](#)

Confirm your payment information, or go back and make any needed corrections.

Review your Order

Billing Address

Edit Address

Duke Student
324 Blackwell ST
Durham
North Carolina
27701
United States of America

Payment Details

Edit Details

Your Order

[Cancel Order](#)

Routing Number **xxxxxxxxxxxx**

Total amount **\$100.00**

Account Number

Account Type: Checking

By clicking Pay, I agree to the [Electronic Check Terms & Conditions](#)

Back

Pay

You will receive a confirmation on screen, as well as a receipt via email.

10000

Dear Duke,

Your e-check payment to Duke University for **Duke Student** in the amount of \$100.00 has been successfully submitted and posted to student account **000000000**.

Please note:

- An e-check is processed in a manner similar to a paper check. It may take several days to clear your bank account.
- If the payment is returned for NSF or for incorrect data, the payment will be reversed from the student account.
- Any existing registration holds may be removed if the payment satisfies a past due balance.
- If a valid email address was submitted, an email receipt of this transaction will be sent to that address.

Thank you for using the Duke University Student Account e-check website. Please print this page for your records.

Your advance deposit has been successfully processed.

Your advance deposit has successfully been processed and your matriculation procedure has begun. The Student Services office will be in touch with you over the next couple of weeks to begin the next steps of your admission process.

ABSN to MSN Early Decision Application

The Early Decision option provides an opportunity for current ABSN students, and all DUSON ABSN alumni, to apply and be considered for admission to the MSN program prior to the regular admission review cycle.

Eligibility for Participation

Each semester, participating MSN specialties will offer an internal competitive admission application process for current students in at least their third semester, or DUSON alumni. In order to be considered, eligible applicants must have a minimum 3.0 cumulative DUSON GPA, and submit the following items:

1. Three letters of reference that addresses the applicant's academic ability, professional competence, clinical performance and personal character
2. Letters from DUSON faculty or DUHS staff are highly recommended.
3. All post-secondary official transcripts are required
4. Personal statement that addresses the specialty areas of interest and long-term plan as a master's prepared nurse.
5. Professional nursing resume to be uploaded to the application
6. If offered, an interview with DUSON faculty

Application Deadlines:

To be considered for admission through this option, the application and all supporting documents must be received by the following times:

Fall admission: Mid-October

Spring admission: Mid-February

Important information regarding the ABSN to MSN Early Decision option:

- ❖ This option provides an internal competitive application review, but does not guarantee admission.
- ❖ Admission decisions will be made based on the strength of the applications received by the Early Decision deadline.
- ❖ All applicants not selected for admission through the Early Decision option will be placed in the regular admissions cycle for consideration, and will receive full admission consideration, as do all DUSON students and graduates.
- ❖ Admission will be dependent upon the capacity of each specialty to admit new students.
- ❖ Applicants are encouraged to review the program admission requirements prior to submitting the Early Decision application to determine the work experience requirements.
- ❖ This process applies to MSN entry, or BSN-DNP.
- ❖ Admission offered through the Early Decision option will be contingent upon successfully meeting the full admission requirements of the program, including successful completion of the ABSN program, RN licensure, and practice requirements that may apply.



2017-2018 Estimated Tuition Cost by Program

The following information is provided to help you get a sense of the total program costs. These figures are estimates and can differ based on cost such as health insurance and parking, which are based upon participation and option selection. Tuition and Total Costs are based on current tuition rates for 2017-2018;

1st Semester Tuition = \$20,721

2nd Semester Tuition = \$20,721

3rd Semester Tuition Estimate = \$21,550*

4th Semester Tuition Estimate = \$21,550*

Total Tuition Cost Estimate = \$84,542

*Tuition subject to change annually.

Possible Fees	Frequency	2017-2018	
Technology	Each semester	\$150	
<u>Transcript Fee</u>	First semester only	\$40	
<u>Health Fee (waiver requirements)</u>	Each semester	\$386 Fall/Spring; \$272 Summer	
<u>Student Activities Fee</u>	Fall and Spring	\$18	
<u>Student Services Fee</u>	Fall and Spring	\$10	
<u>Recreation Fee</u>	Fall and Spring	\$143.50	
<u>Health Insurance</u> ♦ (optional)	Once per year	\$2,525	Visit Student Health website
Program Assessment Fee	Each semester	\$56	
Standardized Testing/Exam (NCLEX) Review Fee	First semester only	\$425	
Clinical Lab Fee	Once; for N388 Health Assessment and Nursing Skills across the Lifespan	\$45	

♦Health Insurance cost set by the office of Student Health.

Sample ABSN Prerequisite Course Descriptions

The course descriptions below contain the themes we generally look for when evaluating a course for pre-requisite compliance. All courses earned from a regionally accredited institution will satisfy the requirement. Keep in mind that the pre-requisite courses are not a part of the admission evaluation process but are an enrollment requirement(s). If you are offered admission, your letter will include information regarding the pre-requisite requirement. **All admitted students are required to have the courses completed with necessary grades at least two weeks prior to the start of the semester.**

To refresh, the following pre-requisite courses are required of all ABSN students **admitted** into Duke.

<u>Course Name</u>	<u>Number of Credits</u>	<u>Minimum Grade Requirement</u>	<u>Required or Recommended</u>
Human Anatomy and Physiology level I	3-4 (Total)	B-	Required
Human Anatomy and Physiology level II	3-4 (Total)	B-	Required
Microbiology	3-4 (Total)	B-	Required
Basic Statistics	3	C	Required
Growth and Development	3	C	Required
General Nutrition	3	C	Recommended

Anatomy and Physiology I

This course provides a comprehensive study of the anatomy and physiology of the human body. Topics include body organization; homeostasis; cytology; histology; and the integumentary, skeletal, muscular, nervous systems and special senses. Upon completion, students should be able to demonstrate an in-depth understanding of principles of anatomy and physiology and their interrelationships. Laboratory work includes dissection of preserved specimens, microscopic study, physiologic experiments, computer simulations, and multimedia presentations.

Anatomy and Physiology II

This course provides a continuation of the comprehensive study of the anatomy and physiology of the human body. Topics include the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems as well as metabolism, nutrition, acid-base balance, and fluid and electrolyte balance. Upon completion, students should be able to demonstrate an in-depth understanding of principles of anatomy and physiology and their interrelationships. Laboratory work includes dissection of preserved specimens, microscopic study, physiologic experiments, computer simulations, and multimedia presentations.

Microbiology

This course covers principles of microbiology with emphasis on microorganisms and human disease. Topics include an overview of microbiology and aspects of medical microbiology, identification and control of pathogens, disease transmission, host resistance, and immunity. Upon completion, students should be able to demonstrate knowledge of microorganisms and the disease process as well as aseptic and sterile techniques.

Basic Statistics

This course provides a project-based approach to the study of basic probability, descriptive and inferential statistics, and decision making. Emphasis is on measures of central tendency and dispersion, correlation, regression, discrete and continuous probability distributions, quality control, population parameter estimation, and hypothesis testing. Upon completion, students should be able to describe important characteristics of a set of data and draw inferences about a population from sample data. Students are able to compare two population means of both large and small groups as well as compare population proportions

Human Growth and Development

This course is a study of human growth and development. Emphasis is on major theories and perspectives as they relate to the physical, cognitive, and psychosocial aspects of development from conception to death. Upon completion, students should be able to demonstrate knowledge of development across the life span.

Nutrition

The study of food and nutrients and the application of this knowledge in relation to normal health throughout the life cycle, including social-economic, cultural, ethnic, and psychological implications of food.





ABSN Pre-Enrollment Requirements

How it Works

Once a student has paid their deposit, the Office of Student Services will send an email with a link to the online student portal where students will complete their pre-enrollment requirements. This will be sent out several weeks after paying the deposit. Student Services will also provide an established deadline in which all requirements must be completed.

Please Note: Students need to adhere to the deadline set by Student Services and NOT the deadline set by Student Health as it will be earlier. Failure to complete these requirements by the given deadline could result in administrative withdrawal from the ABSN Program. The online site utilized is called Verified Credentials/Qualified First. Student Services provides you with a code to login with and create an account. The cost to create a profile and complete the pre-enrollment requirements is an estimated cost of \$160. This fee covers the background check, drug screen, additional clinical site requirement and other requirements verified by the vendor.

Sample Spring Timeline

August-September- Student Services will communicate via email regarding pre-enrollment requirements, what to expect and orientation information.

October- Student Services will send out information regarding course registration (you will not be cleared to register for classes until ALL pre-enrollment requirements have been met).

Early November- Student Services will communicate regarding orientation and ID cards.

November/December- Students will receive general information emails during this time (i.e. student health insurance, parking, etc.) and the orientation schedule will be sent.

January 8-10- New Student Orientation for ABSN students (CPR course included)

January 10- Spring semester classes begin

Email sample (This is a sample of what the email from Student Services will look like so you don't assume it is Spam):

A screenshot of an email from Duke University School of Nursing. The email header includes "Good Morning Students," "Welcome to the Duke School of Nursing Accelerated BSN Program! Please follow the steps below to complete the necessary pre-registration requirements for the ABSN Program. You must complete all pre-registration requirements before you will be able to enroll in courses. Course registration will begin on November 4th. Further details and instructions will be sent regarding course registration." Below this, there is a "TIME SENSITIVE DO NOT DELAY" button. The main content area is titled "ATTENTION Students:" and says "We've partnered with Verified Credentials, Inc. to help you supply the required qualifications for your program. To get started, carefully follow the instructions below." It then describes the "How it Works" process with five steps: 1. Enter Your Code, 2. Create Account, 3. Review Required Information, 4. Enter Required Information, and 5. Supply Official Documentation, each accompanied by an icon. At the bottom, there is an "IMPORTANT" note: "Use the CODE below to get started:" followed by a blue redaction box, and a link "See more about: Melissa Ziberna".

Immunization Requirements

The process to submit and be cleared with immunizations will occur in **TWO phases**.

Phase 1: Complete the immunization requirements for Health Science students via Duke Student Health. Instructions will be provided on this process when the email from Student Services is sent. ***Please do not begin sending any information or completing documents until you hear from Student Services.***

Phase 2: Complete immunization information in the Verified Credentials/Qualified First system and submit documentation of immunizations. (Please note: it may be easier to complete this AFTER Duke Student Health has deemed you to be compliant or partially compliant).

You *MUST* be compliant with both Duke Student Health *AND* the Verified Credentials/Qualified First system before you are complete with the immunization requirements.

All students at the Duke School of Nursing are required to meet all health and safety regulations as directed by law, the University, and the health agencies in which our students participate in clinical activities.

Program Clearance Requirements

All newly admitted students will be required to complete a criminal background check and drug screen via the Verified Credentials/Qualified First system. Students will also be required to provide fingerprints. This will be conducted through another online vendor utilized by the School of Nursing. Students must not have a criminal record or positive drug screen that prevents them from participating in patient care activities. All program clearance requirements will be reviewed by the Student Services team and, where appropriate, the Program Director.

Basic Life Support Certification

All students are required to be certified through the American Heart Association in Basic Life Support (BLS) for the HealthCare Provider. Each student's certification must be valid from the first day of classes through the month in which they graduate. During the pre-enrollment period, students will be given information on how to register for the Basic Life Support certification class that will take place during new student orientation. All associated costs with the certification course are the student's responsibility.

Other Compliance Requirements

All students will be asked to submit several other compliance requirements during the pre-enrollment period. Students will be properly instructed on how to complete all compliance materials prior to the pre-enrollment deadline. All pre-enrollment information will be housed in our online student portal.

All students will have a registration hold placed on their student account until pre-enrollment requirements are met. Students who fail to meet the pre-enrollment requirement deadlines are subject to administrative withdrawal from the program.

Questions surrounding pre-enrollment requirements can be submitted to SONStudentServices@dm.duke.edu .



Duke University School of Nursing



Ranking by US News & World Report (2018)

- #1 Master of Science in Nursing**
- #1 Doctor of Nursing Practice**
.....
- #2 Pediatric Primary Care NP**
- #3 Nurse Anesthesia**
- #3 Nursing Informatics**
- #4 Family Nursing Practitioner**
- #5 Adult Gerontology-Acute Care NP**