***presents***

**The 5th ANNUAL DUSON CRAFTS & VENDOR FAIR**

*Share your extracurricular talents, support our students and shop locally for the holidays! All proceeds from the table fees go towards DUSON’s Annual Fund to support student scholarships.*

**Place: DUSON Atrium**

**Date/Time: Thursday, November 7th, 2019 from 10:00 a.m. to 1:00 p.m.**

**Booth: 5 x 2 ft. table**

**Rental: $25 space/per table; $15/second table**

**Vendors: DUSON employees and students**

Attached you will find an application for the 5th Annual DUSON Crafts & Vendor Fair. A limited number of tables and chairs are available on a first-come, first-served basis. Applications received after the October 24th deadline will not be accepted.

Please note:

* All applications will be juried by the SAWAC Crafts & Vendor Fair Committee.
* Please remember to include an accurate description of your goods and/or services on the application.
* No perishable items! Items that require heating or refrigeration are not allowed.
* No trademarks can be displayed on your goods unless you have bought the license. **Any trademarks (Registered Logo’s etc.) must have prior approval to use, and you must bring your license with you.**
* Please mail the completed application along with photos and logos (for promotional material) no later than **October 24th** to SON.SAWAC@dm.duke.edu.
* Please DO NOT send money with your application. If your application is accepted, you will receive a confirmation email that will indicate the amount due for space/table rental.

If you have any questions, please email SON.SAWAC@dm.duke.edu.

**5th ANNUAL CRAFTS & VENDOR FAIR APPLICATION**

Date: Click or tap here to enter text. [ ] Staff

Name: Click or tap here to enter text. [ ] Faculty

Phone: Click or tap here to enter text. [ ] Student/Alumna/Alumnus

Email: Click or tap here to enter text. [ ] Other\* - Sponsor’s Name: Click or tap here to enter text. *\*DUSON Sponsor must be present for*

 *duration of event.*

Description of Goods/Services: Click or tap here to enter text.

No. of tables: Click or tap here to enter text. No. of chairs: Click or tap here to enter text.

Electricity: [ ] Yes [ ] No

Additional Comments: Click or tap here to enter text.

**Application Deadline: October 24th**

**Please send your application, photos and logos to:** **SON.SAWAC@dm.duke.edu****.**

On behalf of SAWAC, we thank you for your interest in our Annual Crafts & Vendor Fair. We look forward to working with you.

**If your application is approved, payment must be received by October 31st.**

Please make checks payable to:

**Duke University School of Nursing**

Please send checks to:

**DUMC 3322**

**Attention: Nanika Rhodes**

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| **For SAWAC Use Only** |
| Date Application Received: |  |
| Amount Due: |  |  |  |
| # of Tables: |  | # of Chairs: |  |
| Electricity:  |  |  |  |
| Date Paid: |  | Check #: |  |
| Comments: |  |  |  |
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