



Institute for Educational Excellence

TEACHING FELLOWSHIP AGREEMENT

If selected as a Duke University School of Nursing Institute for Educational Excellence Teaching Fellow for [the specified year], I agree to the following:

- Devote 15% of my time for each of the two-year Fellowship period to my individual project and other Fellowship activities
- Meet monthly with the IEE Director, DUSON Teaching Fellows, and/or other faculty/graduate students to discuss literature and insights about teaching and learning, educational issues, Fellowship experiences, pedagogical research ideas, etc.
- Meet regularly (in person or via electronic/technological means) with the education leader who has agreed to serve as my mentor throughout the Fellowship
- Meet individually with the IEE Director as needed to discuss progress with my individual project
- Attend and facilitate DUSON Teaching Conversations
- Collaborate to plan the IEE's annual national conference and participate in that conference
- Provide interim reports of progress with my individual project as requested by the IEE Director
- Provide a final report of my individual project no later than October 15th after the second year of the Fellowship is completed
- Serve as a pedagogical guide for new FT faculty who join DUSON
- Serve as a leader and mentor in education for DUSON faculty or other Duke faculty
- Disseminate my project in public forums, in accord with the "deliverable(s)" noted in my applications (e.g., comprehensive report to be presented to DUSON faculty, manuscript to be submitted to "X" journal for publication, preparation of a poster to be displayed at professional conferences, preparation of application to "X" organization/foundation to support a pedagogical research project, etc.)
- Fulfill the following expectations upon completion of my Fellowship: serve on the IEE Advisory Board, whereby I will participate in selecting new Teaching Fellows, be available to mentor new Fellows, continue to serve as a pedagogical guide for new DUSON faculty, collaborate with the IEE Director to formulate and meet the goals of the Institute, teach courses in the MSN specialty in Nursing Education if requested, serve as a preceptor for PhD and MSN Nursing Education specialty students if requested, sustain a program of scholarship related to nursing education that has significance and impact on advancing the field, and provide leadership within DUSON regarding curriculum development, program evaluation, accreditation, faculty development, strategic planning, and other education-focused activities

Signature

Date