

Duke University School of Nursing (DUSON)

Job Description

HR Title: Community Health Nurse Case Manager

Working Title: Community Health Nurse, M-PACT Clinic

Job Code: 3804

Job Level: 13

Position Summary

The Community Health Nurse will work closely with Granville-Vance Public Health and Duke University School of Nursing to coordinate excursions, develop partnerships, and plan events in support of the Mobile Care and Prevention Team (M-PACT) Clinic. The Community Health Nurse will work coordinate with local agencies and health care partners to meet the health needs for the community as well as educational needs of the M-PACT Clinic Scholars. The position will be housed at Granville-Vance Public Health.

Supervisor

Director of the DUSON Community Health Improvement Partnership Program (D-CHIPP).

Position Responsibilities

Community Care and Outreach

1. Assess community needs and assets to understand available resources and determine priority partners for M-PACT Clinic.
2. Develop and sustain relationships with community partners to develop M-PACT Clinic schedule and outreach activities.
3. Plan and schedule all M-PACT Clinic mobile clinic excursion events in the Granville-Vance area.
4. Develop and/or procure health education materials as needed.
5. Provide health promotion activities and clinical services including point of care testing within scope of RN license.
6. Refer patients to Granville-Vance Public Health or appropriate resources as needed.
7. Use telemedicine equipment in partnership with M-PACT Clinic nurse practitioner to expand clinical care to underserved populations.
8. Document patient information and use appropriate tools to assess patient activity and address barriers to care.

9. Access and systematically use data from multiple sources.
10. Maintain patient records, reports and statistics for administrative purposes; ensure compliance with established health department and clinic policies and procedures.
11. Other care activities as directed within RN scope of license.

Administrative Duties

1. Serve as member of the M-PACT Clinic Core Team and attend and contribute at all meetings.
2. Assist in mobile clinic evaluation activities including collecting data, analyzing data, and preparing reports.
3. Contribute to presentations and manuscripts regarding the mobile clinic.
4. Serve as interview team member for hiring M-PACT Clinic staff.
5. Promote rural and public health nursing at schools and community events.
6. Represent M-PACT Clinic/Granville-Vance Public Health at various community meetings and forums as directed.
7. Other administrative duties specific to Granville-Vance Public Health as directed throughout.

Education Duties

1. Work closely with M-PACT Clinic nurse practitioner and/or clinical instructors to assure appropriate student mobile clinic excursion activities.
2. Work closely with community partners to determine scope of clinical services at each mobile clinic excursion site.
3. Maintain mobile clinic excursion schedule.
4. Attend all mobile clinic excursion experiences.
5. Assist in the review and selection of M-PACT Scholars for each cohort.

Position Requirements

Skills:

Ability to communicate effectively to diverse populations including patients, staff and general public. Ability to work in the community, including non-traditional work settings such as the

mobile clinic and community-based events. Understanding of the different risk factors of rural health populations. Bilingual (English/Spanish) preferred. Must have own transportation (car), auto insurance, and valid NC driver's license.

Experience

Two years experience working in a rural or community health setting. Experience working with under-resourced communities. Knowledge of rural health is helpful.

Education/Training

Bachelor of Science in Nursing preferred. Current unrestricted license to practice as a RN in North Carolina.